

**University of Detroit Mercy
Undergraduate**

Extension

PLEASE PRINT

8 QGHUJUDGXDW H †, · JUDGHV DUH FKDQJHG WR †) · JUDGHV LI WKH ZRUN LV ZKLFK WKH †, · JUDGH a change of grade form should be received from the instructor who assigned the grade.

2 FFDVLRQDOO\ WKHUH LV MXVWLILFDWLRO IRU DQ H[WHQVLRQ ROLWVH to grant an extension. If you wish to request an extension, you should complete WKLW IRUP DQG VXEPLW L WGHV WKLW after the end of the term. If you are unable to complete the work, you must outline the work still to be completed, the deadline for submitting this work and the date by which the change of grade form will be received.

7 KH GHGOLQH IRU FRPSOHWLQJ DQ †, · JUDGH PD\ EH H[WHQGHG DW WKH College. If you are unable to complete the work, you must outline the work still to be completed, the deadline for submitting this work and the date by which the change of grade form will be received.

Name: _____
Last First Middle Initial

CRN # Subject Course Number Section Fall Winter Summer 20_____

Work still to be completed:

All coursework must be submitted by: ____/____/____

Change of grade will be submitted by: ____/____/____

Student Signature: _____ Date: ____/____/____

Instructor Signature: _____ Date: ____/____/____