



**Important Dates for McNichols Faculty  
Annual Reports for Faculty  
Probationary Faculty Reviews, &  
Promotion and Tenure Dossier Submission**

This document summarizes important due dates for faculty submission of annual reports and dossiers. Dates are extracted from the 2021-2026 Detroit Mercy/UDMPU Agreement.

**Revised on 8/22/2024 to include Detroit Mercy/UDMPU Agreement footnote on due dates:**

**\*\*Note: if a deadline falls on a weekend or a University holiday, the deadline shall be no later than the close of the previous business day.**

**Annual Review Schedule  
For Post-Probationary Faculty**

Annual Report Procedures for all Post-Probationary UDMPU Faculty <i>Extracted from 2021-2026 UDMPU Agreement - Article 6.3(c)</i>	Contract Date
All UDMPU Faculty submit their Annual Report* to their Dean.	May 15th
Dean provides feedback to post-probationary faculty with an option to meet.	September 30th
	October 15th

\* Annual Report Forms are posted to the [Academic Affairs webpage](#).

## Annual Review Schedule For Probationary Faculty

Procedures for Annual Reviews <i>Extracted from 2021-2026 UDMPU Agreement - Article 6.3(c)</i>	Contract Date
All probationary UDMPU Faculty submit their Annual Report* to their Dean, who will meet with them and provide written feedback no later than September 30th. All UDMPU Faculty submit their signed Annual Report, with Dean's and	May 15

## Annual Review Schedule

### For Faculty Applying for Promotion and/or Tenure/Continuous Employment/ Contract Renewal

Annual Review Procedures <i>Extracted from 2021-2026 UDMPU Agreement - Article 6.3(c)</i>	Contract Date
All UDMPU Faculty submit their signed Annual Report*, with Dean's and Chair's comments to the Office of Academic Affairs via email: <a href="mailto:academicaffairs@udmercy.edu">academicaffairs@udmercy.edu</a>	Oct. 15th
* Annual Report Forms and Probationary Review documents are posted to the <a href="#">Academic Affairs webpage</a>	
Review Procedures for Faculty Applying for Promotion and/or Tenure, Continuous Employment, or Contract Renewal <i>Extracted from 2021-2026 UDMPU Agreement - Article 5.9(f)</i>	Deadline on or before**